# Comparison
# Regional Staff Access to Student Attendance Information

## Current State: Schools mark attendance using various systems

- Cases 21 – data entered from paper roll by ES staff
- e-Cases – staff access via web interface (users must be created)
- 3rd Party Software eg: Compass, Xuno (must be uploaded/interface via eduhub)
- **Data is not live** (sync weekly or manually)

Regional Staff – no access to Cases21

Region – no access to student specific attendance data – eg:  at risk students

## Future State: Next Gen System will allow access to Central/Regional staff (with appropriate permissions).

### Regional Staff

- Access to live data
- Ability to see student specific attendance data
- Ability to generate regional specific reports
- Ability to generate school specific reports – reviews

### Regional Staff

- Reporting
- Ability to send request for exemptions to RD via portal
- School attendance officers immediate access
- All standard/custom built letters are available to generate eg: PCG

# Comparison
## Student Incident Reporting – Regional Staff information

**Current State:**

- Multiple disconnected systems– CASES21, SIMS (Schools Incident Management system) etc.,
- Data entry duplication as systems are not connected.
- Manual workarounds to populate and capture information to create various reports for different actions.
- Regions no access to live data

DET/Regional staff/Emergency Management/Support staff etc

– NO access to Incident data/Cases21

**Future State: Interconnected DET systems, Dynamic reports, Regions have access to live data – User defined permissions**

**DET/Regional Staff etc**

**Other services-** DHHS, Social workers etc.,

Access to live data

Ability to see student specific data

Ability to generate school specific data

Dynamic reports/data analysis

Schools can easily generate dynamic reports to feed different services

# Who are our Stakeholder Groups ?

**The program stakeholders are many and they will be affected in different ways and to different degrees.**
**We are trying to engage with as many stakeholders as possible, especially those who will experience a Very High or High degree of change**

| Area/Type | Stakeholders Affected | How many (estimate) | Degree of Change | |
|---|---|---|---|---|
| Schools (~1,540 sites) | Business managers/administrative support staff | Over 9,000 | **Very High** | |
| | Principal class (includes: principals and assistant principals) | Over 3,000 | **High** | |
| | School council members | Over 17,600 | **Medium** | |
| | Teachers | Over 45,000 | **Medium** | |
| | Students | Over 603,000 | **Low** | |
| | Parents/carers/guardians | Over 730,000 | **Medium** | |
| Central and Regional Office staff | Central-office based staff (Selected functions and services) | Up to 200 | **Medium** | |
| | Regional-office based staff (Selected functions and services) | Up to 200 | **Medium** | |

| Description | Degree of Change | |
|---|---|---|
| Significant impact on capabilities and day-to-day work practice | **Very High** | |
| Major impact on work practice, and on people in their immediate team/school | **High** | |
| Changes to practice and responsibilities for how these stakeholders interact with certain services | **Medium** | |
| Minimal change, possibly one-off | **Low** | |

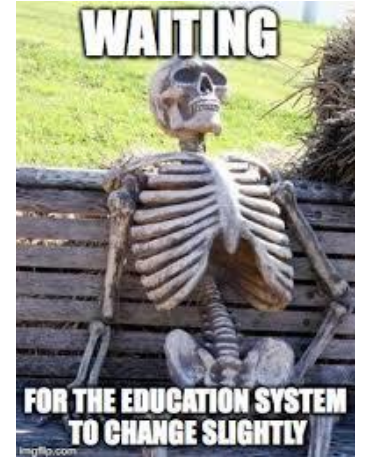**Above: Impact of change scale**

# What's Next? We need YOU

The Next Gen team need YOU!

Speak to your principal about getting involved
Identify a small team from your school incl teaching staff

We need your school teams expert input to help with validating the requirements identified

**Why:** **Updated system, multiple users, ONE STUDENT RECORD!**
**How:** **Submit an expression of interest (we need various school settings, PS, SC, Specialist etc )**
**Who:** **Business Manager, Principal, Teacher, ES staff – THE END USER!**

# Visit the Next Gen Website

# Expression of Interest – Working Group
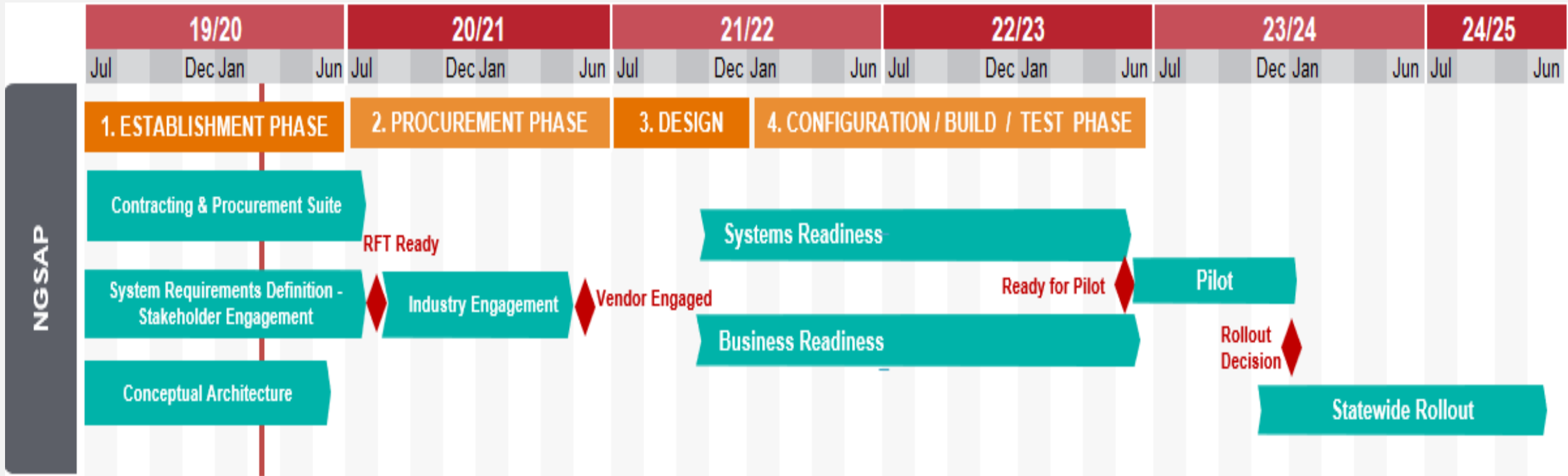
From the website;
- ✓ Form will prepopulate
- ✓ Complete required details
- ✓ Ensure your Principal / Manager agrees for you to be a part of the working groups
- ✓ Bring your Principal / Manager along if you can

- ✓ SUBMIT

Next Gen Team will contact you as working groups are established.

A competitive tendering process will identify a suitable vendor to design, develop and support delivery of the new system. The workshops are a final validation step in the lead up to releasing tender documents.

NGSAP workshops are currently being planned with the School and Regional Operations unit and are expected to take place between February and May.

For more information about the program please go to the NGSAP Your Say site.

Send in your completed EOI forms to: next.gen.schools.admin@education.vic.gov.au.

| | |
|---|---|
| Name: | Jackson, Tracy T |
| Position: | Change & Communication Analyst Schools |
| Phone: | +61 3 7022 1387 |
| Email: | Tracy.Jackson@education.vic.gov.au |
| Location/School Name: | IMTD - Next Generation Schools Administration Unit |
| School Type (e.g. Primary, Secondary, Specialist etc.): | |
| Region: | |

**What skills, knowledge and experience do you bring to the working group?**

As part of the workshop, you will be asked to review and provide feedback on future system requirements that are identified, which will inform the tender/procurement document. Furthermore, you will be given an opportunity to provide any additional needs your school or regional office may have.

☐ **My manager has approved and supports this application.**

Submit

**Manager Details**
*Please note: Managers may be contacted to confirm your availability for the workshops.*

| | |
|---|---|
| Manager Name: | Lopez, Alicia S |
| Manager Position | Director, IMT Strategy Branch |
| Manager Phone: | +61 3 8688 7774 |

# NGSAP Estimated Timeline

**High Level Work Streams**

# Further Information

The Next Generation Schools' Administration Program Team look forward to collaborating with you.

Further information on the Next Generation Schools' Administration Program is available on the

## NGSAP Team Site

Please feel free to contact us via our team mailbox:

next.gen.schools.admin@education.vic.gov.au

# Next Generation Schools' Administration Program (NGSAP)